



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

***REVISED 01-31-2017 X2**

**"Jefferson County: Responsible government
advancing quality of life"**

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: January 25, 2017

SUBJECT: JEFFERSON COUNTY Meetings – Week of January 30, 2017

January 30, 2017 Monday	Planning and Zoning Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson
January 31, 2017 Tuesday	Highway Committee	8:00 a.m.	Highway Committee Room 1425 Wisconsin Dr, Jefferson
	Fair Park Committee	9:30 a.m.	Fair Park Activity Center 503 N. Jackson Ave, Jefferson
	*Historic Sites Preservation Commission	7:00 p.m.	UW Extension 864 Collins Rd Jefferson
February 1, 2017 Wednesday	*Infrastructure Committee (Agenda Revised)	9:00 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 111, Jefferson
February 2, 2017 Thursday	*Fair Park Committee (Agenda Revised)	8:00 a.m.	Fair Park Activity Center 503 N. Jackson Ave, Jefferson
February 3, 2017 Friday	No Scheduled County Meetings		
February 4, 2017 Saturday	No Scheduled County Meetings		
February 5, 2017 Sunday	No Scheduled County Meetings		

AGENDA
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
DECISION MEETING

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

ROOM 203, COUNTY COURTHOUSE
311 S. CENTER AVE., JEFFERSON, WI 53549
8:30 A.M. ON MONDAY, JANUARY 30, 2017

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the Agenda
5. Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision-members of the public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approval of January 9, January 13 and January 19 Committee Minutes
7. Communications
8. December 2016 Monthly Financial Report for Land Information Office – Andy Erdman
9. January 2017 Monthly Financial Report for Zoning – Rob Klotz
10. Discussion and Possible Action on Request by Kelsey Sambs to Consider a Lot Line Adjustment on PIN 022-0613-2812-002 in the Town of Oakland
11. Discussion and Possible Reconsideration Action on Zoning Amendment R2958A-04 for Richard and Margaret Hawk on PIN 030-0813-1013-001, Town of Waterloo
12. Discussion and Possible Action on Petitions Presented in Public Hearing on January 19:

R3943A-16 – Nancy Harris: Rezone 3 acres for a farm consolidation lot at **N2385 County Road N** in the Town of Koshkonong. The site is part of PIN 016-0514-0112-002 (28.39 Acres).

R3950A-17 – Kevin & Rhonda Emrath/Ronald G Gaulke LE Property: Rezone to create a 1.22-acre lot around the home at **N6637 S Island View Rd** in the Town of Concord from part of PIN 006-0716-0731-000 (30.67 Acres).

R3951A-17 – Ron McDermott/RSM Rentals LLC Property: Create a 2.167-acre vacant building site on **Coffee Road** and a 2.261-acre lot around the home and buildings at **N5748 Coffee Road**. The sites are in the Town of Farmington, part of PIN 008-0715-2233-000 (25.6 Acres).

R3952A-17 – Clyde Kreutter III/Clyde W Jr & June D Kreutter Trust: Rezone 2.72 acres of PIN 012-0816-1641-000 (39.27 Acres) to create a lot around the home and buildings at **W1319 Pritchard Lane** in the Town of Ixonia.

R3953A-17 – Brandon Knaack/Robert & Lorraine Knaack Trust Property: Create a 2-acre building site on **Little Coffee Road** in the Town of Watertown from part of PIN 032-0815-3442-000 (35.64 Acres).

R3713A-17 – Kathy Zimmerman/Harold & Carol Deback Trust Property: Rezone to create a 1-acre building site on **Mansfield Road** on PIN 002-0714-1934-001 (19.942 Acres), utilizing consolidation of parcels of record from PIN 002-0714-2033-000. The site is in the Town of Aztalan. This petition is identical to R3713A-14, approved in 2014, but which lapsed because conditions of approval had not been completed within the year allowed.

R3954A-17 – Mitchell Patterson/Dow Didion Trust Property: Create a 6-acre building site from PIN 026-0616-3141-000 (40 Acres) and 026-0616-3144-000 (37Acres). The site is near **State Road 106** in the Town of Sullivan.

R3955A-17 – Mitchell Patterson/Dow Didion Trust Property: Request to negate the A-3 zone created by Zoning Amendment R604-82 on PIN 026-0616-3144-000 (37 Acres) in the Town of Sullivan. The site is near **W2186 State Road 106**.

CU1907-17 – Lois M Johnson Trust & Big J Farms Property: Conditional use to allow a 135-foot monopole cell tower with associated cabling & equipment on PIN 010-0615-3232-000 ((19.104 Acres) and 010-0615-3141-000 (17.289 Acres) in accordance with Jefferson County Zoning Ordinance Sec. 11.04(f)6 and 11.055(6). The property is zoned A-1, Exclusive Agricultural and is along **State Road 106**.

CU1908-17 – Robert Owen: Conditional use in accordance with Sec. 11.04(f)6 of the Jefferson County Zoning Ordinance for a home occupation creating metal and wood art at **W3774 Bredlow Lane**, Town of Hebron, on PIN 010-0615-2114-005 (2.5 Acres). The property is zoned A-1, Exclusive Agricultural.

13. Possible Future Agenda Items

14. Upcoming Meeting Dates

February 10, 8:00 a.m. - Site Inspections Beginning in Courthouse Room 203

February 16, 7:00 p.m. – Public Hearing in Courthouse Room 205

February 27, 8:30 a.m. - Decision Meeting in Courthouse Room 203

March 10, 8:00 a.m. - Site Inspections Beginning in Courthouse Room 203

March 16, 7:00 p.m. – Public Hearing in Courthouse Room 205

March 27, 8:30 a.m. - Decision Meeting in Courthouse Room 203

15. Adjourn

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountywi.gov.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.



Jefferson County Highway Committee Meeting

Tuesday, January 31, 2017

8:00 A.M.

Committee Room
1425 Wisconsin Drive
Jefferson, Wisconsin 53549

Committee Members: Don Reese-Chairman, Ron Buchanan-Vice
Chairman, Mike Kelly-Secretary, James Braughler,
Blane Poulson

Highway Commissioner: William T. Kern

AGENDA

1. Call meeting to order
2. Roll Call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment (Members of the Public who wish to address the
Committee on specific agenda items must register their request at this time)
6. Approve minutes from January 3, 2017 Highway Committee meeting
7. Communications
8. Old Business a. None
9. New Business a. Discussion and possible action on accepting equipment bids for
skid steers, self-propelled sweepers, and quad-axle trucks with
plow equipment
 b. Discuss monthly financial account summary (YTD)
10. Highway Operations Report
11. Review and approve vouchers
12. Set Next Meeting Date (February 28, 2017)
13. Adjourn

*A Quorum of any Jefferson County Committee, Board, Commission or other body, including the
Jefferson County Board of Supervisors, may be present at this meeting.*

*"Individuals requiring special accommodations for attendance at the meeting should contact the
County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can
be made."*

Fair Park Committee Agenda

Jefferson County

Jefferson County Fair Park

Activity Center

503 N. Jackson Avenue

Jefferson, WI 53549

Date: Tuesday, January 31, 2017

Time: 9:30 am

Committee members:	Poulson, Blane (Chair)	Buchanan, Ron
	Foelker, Matthew (Vice Chair)	Hall-Kind, Debra
	Hanneman, Jennifer (Secretary)	Kutz, Russell
		Steindorf, Kathleen

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
6. Discussion of Fair Park Strategic Planning and Feasibility Study
7. Adjourn

Next scheduled meetings:

Regularly scheduled meetings in the Activity Center Conference Room at
8:00 a.m. on the 1st Thursday of the month:

February 2, 2017

March 2, 2017

April 6, 2017

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920/674-7101 so appropriate arrangements can be made.

Agenda
Jefferson County Historic Sites Preservation Commission
Special Meeting
UWEX Building
864 Collins Rd
Jefferson, WI
Tuesday, January 31, 2017
7:00 p.m.

Commission Members: Cindy Arbiture, Chair
Robert Birmingham, Vice-Chair
Julia Ince - Secretary
Ed Morse, Jefferson Co. Board Representative

1. Call to Order
 2. Attendance
 3. Certification of compliance with the Open Meeting Law
 4. Review of agenda
 5. Approve the meeting minutes from November 10, and January 19
 6. Communications
 7. Citizen Comments
 8. Administration and Rules Committee meeting report from January 25
 9. Resignations, and new members recommendations for Council: Steve Mode, Gary Gramley
 10. Beck Farmstead, and Lorine Niedecker Cottage NRHP nominations - update
 11. Discussion and possible action of JCHSPC ordinance amendments
 12. New NRHP applicants contacted with news that JCHSPC is no longer eligible for Certified Local Government (CLG) sub-grant funding
 - a. Joan Hyer property: N7609 Airport Road, Waterloo, WI 53594 (historic name – Stony Brook School)
 - b. Glen and Diahann Lohr property: W2743 Aliceton Drive, Watertown WI 53094 (historic name - E. Bergenz - Possible error in name listed in survey, may be Fredrick Vergenz.)
 13. Follow-up nomination for Local Landmark Status for Jefferson County Potter's Field
- Adjourn

Infrastructure Committee

AGENDA

Jefferson County Courthouse
311 S. Center Avenue, Room 112
Jefferson WI 53549

***REVISED 01-31-2017**

Wednesday, February 1, 2017

9:00 a.m.

Committee Members

Glen Borland, Greg David-Chair, Dick Jones, John Kannard-Vice Chair, Laura Payne-Secretary

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Approval of the January 4, 2017 Infrastructure Committee meeting minutes
7. Communications
8. Presentation – 4D Energy Group – Doug Shackelford
9. Discussion and possible action on bids for old highway demolition
10. ***Discussion and possible action concerning the CSM for new Highway Shop and surrounding county properties**
11. ***Update on DNR status of old Highway Site**
12. Update on parking lot cost
13. Update on remodeling courthouse employee break room, bathrooms and outdoor space
14. Discuss potential agenda items for the Committee's next meeting
15. Financial Reports (December)
 - a. Central Services
 - b. Management Information Systems (MIS)
16. Discuss future meeting schedule. Set next meeting date (March 1, 2017)
17. Adjourn

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including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

Fair Park Committee Agenda

Jefferson County

Jefferson County Fair Park

Activity Center

503 N. Jackson Avenue

Jefferson, WI 53549

***REVISED 1-31-2017**

Date: Thursday, February 2, 2017

Time: 8:00 am

Committee members:	Poulson, Blane (Chair)	Buchanan, Ron
	Foelker, Matthew (Vice Chair)	Hall-Kind, Debra
	Hanneman, Jennifer (Secretary)	Kutz, Russell
		Steindorf, Kathleen

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of Fair Park Committee minutes of January 5, 2017.
6. Communication
7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. ***Discussion and possible action of Fair Park Strategic Plan**
9. ***Discussion and possible action to hire Fair Advantage Consulting Firm**
10. Discussion of Marketing and Signage Plan for Fair 2017
11. Discussion of Plan for Increasing Vendors and Spectators in the Southeast Area of the Fair Park during Fair 2017
12. Review of Community Feedback
13. Review of Financial Report
14. Review of Fair Park Director's Report
15. Review of Supervisor's Report
16. Review of Fair Park Office Report
17. Discussion and possible action on future meeting schedule and agenda items
18. Adjourn

Next scheduled meetings:

Regularly scheduled meetings in the Activity Center Conference Room at
8:00 a.m. on the 1st Thursday of the month:

March 2, 2017

April 6, 2017

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

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